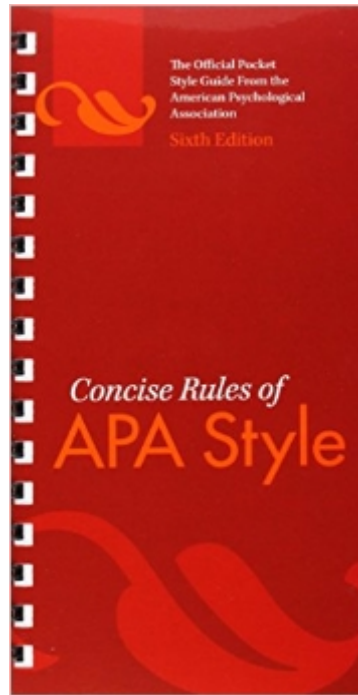


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# Concise Rules Of APA Style



## Synopsis

The Concise Rules of APA Style, sixth edition offers essential writing and formatting standards for students, teachers, researchers, and clinicians in the social and behavioral sciences. This easy-to-use pocket guide, compiled from the sixth edition of the Publication Manual of the American Psychological Association, provides complete guidance on the rules of style that are critical for clear communication. Readers will learn how to avoid the grammatical errors most commonly reported by journal editors; how to choose the appropriate format for statistics, figures, and tables; how to credit sources and avoid charges of plagiarism; and how to construct a reference list through a wide variety of examples and sources. In addition to guidance on grammar points that have challenged writers in the social sciences, the Concise Rules provides suggestions for reducing bias in language; reviews the mechanics of style for punctuation, spelling, capitalization, abbreviation, italicization, headings, and quotations; examines the preferred use of numbers as well as standards for metrication and statistics; provides guidance on the construction and formatting of tables, figures, and appendixes; and offers clear examples and models for citing sources and constructing error-free reference lists.

How does the Concise Rules differ from the Publication Manual of the American Psychological Association? The Publication Manual remains the best source for broad background information about scientific publishing. It provides detailed guidance on publication ethics, journal article reporting standards, and the process of journal publication. The Concise Rules, by comparison, targets only those rules writers need for choosing the best words and format for their articles. It offers a comprehensive list of essential writing standards in a convenient, easily retrievable format. Available in a light-weight, spiral-bound format, the Concise Rules will travel easily from home to school to office. It will be an invaluable reference tool for all social science scholars who are serious about communicating clearly and effectively.

Key to this edition is an updated and expanded APA Style website, with many additional resources to help readers learn APA style, including free tutorials, on-line courses, frequently asked questions, sample papers, and the APA Style blog. The sixth edition of Concise Rules has been revised and updated to include simplified APA heading style to make it more conducive to electronic publication; updated guidelines for reducing bias in language to reflect current practices and preferences, including a new section on presenting historical language that is inappropriate by present standards; new guidelines for reporting inferential statistics and a significantly revised table of statistical abbreviations; a new discussion on the use of online supplemental materials, including lengthy data sets and other media, to enrich the published article; significantly expanded content on the electronic presentation of data to help readers understand the purpose of each kind of display and choose the best match for

communicating the results of the investigation, with new examples for a variety of data displays, including electrophysiological and biological data; an expanded discussion of electronic sources, emphasizing the role of the digital object identifier (DOI) as a reliable way to locate information; and a wealth of new reference examples, with a focus on new electronic formats. New and experienced readers alike will find the sixth edition a complete resource for writing with clarity and precision.

## **Book Information**

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## **Customer Reviews**

According to the APA website, the 1st printing of the Concise Rules has 'minor' typos. I have just gone through a tedious process, over about 3 hours, noting corrections for 'minor' typos in the APA Publication Manual, 6th edition, first printing. I ordered the Concise Rules but will return in to the sender, if it is a 1st printing. The APA web site states that the main errors are in the sample papers, in the Manual, and that the other errors are minor. There are multiple minor errors that are very tedious to deal with.

I found this completely useless for writing papers and had to buy the APA Publication Manual. This is coming from a new graduate student who was trying to learn to write APA style. If that is your purpose for buying this manual, stick with the blue APA Publication Manual. I could find no use for this condensed version and it never had information that was relevant to writing my papers correctly. I did think the size and spiral binding was kind of handy, if only the information inside was useful.

This book is great for someone who is familiar with APA, but if you are just learning, I would look for another book as this one can be difficult to navigate and lacks any visual examples.

There are several reasons I love this reference guide:1. It is spiral-bound, so I can leave it open at any page I wish without worrying it will close.2. It is small and fits in my laptop case.3. It literally lists every possible type of citation.

Although this book is a handy tool to have, it can be confusing as a guide. I really thought I would be getting more citation examples than offered. I was hoping for an in depth citation example for each type of source, and although I got numerous citation examples, I still felt the book was somewhat lacking. I should have purchased the more complete guide, but if you are looking for a handy quick reference tool, then this is a great deal. I just didn't realize at the time of purchase. It also includes instructions on grammar and writing style as well as table headings and more. So from that aspect, I'm very satisfied. I would have rated this 5 stars, but I just didn't realize what I was buying. It is a good quick reference tool though.

This was a required book for one of my college classes. I have used several older versions of this manual, but this is the most recent version. In my opinion, this version is less clearly organized than older versions. While the information you need can be found, it can take more time than I think it should because of the way the book is put together.

You are better off using university-based APA style guides on the web. I own this book and have barely cracked it, as it is much easier to find the individual entry types on the web.

This is a concise, quick reference guide when writing APA style papers for college. I still have the full publication manual, too, but this version is easy to carry to and from class and covers enough until dissertation time. At that point, you'll need the full publication manual. Until then, this is the best desk reference book for APA style I've found. I have it highlighted, bookmarked, and have been using it for several years.

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